

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on September 17, 2024

Hybrid Meeting held in-person and electronically in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2024 – 09 – 17

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: Colin McLellan, RuthAnne McIlmoyl

Members Absent: Jim O'Shea, with regrets

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Darryl Tighe, Manager of Planning (electronic)
Emily Fitzgerald, Jr. Planner
Judy Everett, Treasurer
Jason Post, Public Works Manager

(attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

24 - 270

Moved by - Councillor McLellan

Seconded by - Deputy Mayor Whelan

That the agenda be adopted, as amended, to add a correspondence item from Rick Wannop.
Carried.

Statutory Public Meetings and Adoption of Planning By-Laws

The Statutory Public meeting was declared open to hear zone amendment applications.

The public was informed that this was their opportunity to provide written or verbal comments. Recent changes to the Planning Act have eliminated the right of public appeal on decisions. Only the applicant or specified persons may appeal to the Ontario Land Tribunal within the 20-day appeal period from the date of notice of decision.

Zone Amendment Application #ZA-05-24 (Repath)

Darryl Tighe, Manager of Planning identified the lands and explained the purpose and effect of the application. A clerical correction to the staff report was noted that the proposed dwelling size is 2,000 sq. ft. and not 200 sq. ft. Approval of the application was recommended by staff with a holding provision for an archaeological assessment.

Submissions

Richard Wannop, Agent, was present to speak in support of the application. He provided a history of the application referencing photos and indicating that based on the existing lot disturbance an archaeological assessment should not be required.

Mr. Repath commented on the holding provision and referenced another application that did not require archaeological assessment.

Mr. Tighe responded to the comments and to questions from Council.

Written submissions were received in support.

24 - 271

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council approves Zone Amendment Application ZA-05-24 (Repath), Part of Lot 19, Concession 7, Chandos Ward, 294 Maple Lane, Roll #1536-010-202-05900, without conditions. Carried.

The by-law to be reviewed based on the decision and brought forward at the end of the meeting for adoption.

Zone Amendment Application #ZA-06-24 (Dingwall)

Emily Fitzgerald, Jr. Planner, identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff without conditions.

Submissions

Richard Wannop was present to speak in support of the application.

Written submissions were received in support.

24 - 272

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council approves Zone Amendment Application ZA-06-24 (Dingwall), Part of Lot 16, Concession 10, Chandos Ward, 39 Hemlock Point Road, Roll #1536-010-1010-05400, without conditions. Carried.

By-Law 2024-0043

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That By-Law 2024-0042 being a by-law to amend Zoning By-Law #26-2013, as otherwise amended, of the Corporation of the Township of North Kawartha, with respect to certain lands described as Part of Lot 16, Concession 10 in the geographic area of Chandos, in the County of Peterborough, Roll #1536-010-101-05400 be read and adopted in open Council on the 17th day of September, 2024. Carried.

The statutory public meeting was declared closed.

Presentations / Deputations / Petitions

Molly Moldovan, Dog Control Concerns

Ms. Moldovan attended the meeting to address issues with dog control in the Township. She informed Council of a several instances that she has experienced involving an aggressive dog. She has submitted complaints but has heard nothing further since her telephone conversation with the Animal Control Officer on April 22nd. She would like to be informed of how the situations have been dealt with.

Council and staff responded to her concerns and advised that a presentation would be coming forward at a future meeting from Deb Haigh, Animal Control Officer for the Township.

Recess

Mayor Amyotte declared a recess at 10:26 am. Council reconvened at 10:35 a.m.

Peterborough County Road Rationalization Policy Presentation

Doug Saccoccia, Manager Engineering & Design introduced Kyle Darling, Supervisor, Design, and Pete Hynes, Senior Project Coordinator. A slide presented was utilized to review the draft policy. The process can be initiated by both the County and lower tier municipality for transfer of roads and is intended to be a collaborative approach to ensure appropriate ownership of roads.

Ambrose Moran, Concerns with Boat Launching at FR52A

Mr. Moran read from a written submission regarding barging and commercial activities on an area known as the launch located on Fire Route 52A, Jack Lake. He provided a history of the ownership and use of the area. He identified sections of the staff report provided at the September 3rd meeting that he did not agree with. He provided a copy of a proposed motion.

Municipal Property Assessment Corporation (MPAC)

Sarah Groves, Account Manager, utilized a slide deck to provide information regarding property assessment and taxation. MPAC supports municipalities and homeowners and makes available various resources on their website. A video link was available within the slide presentation for viewing. Property owners were encouraged to access “About My Property” for information. Address and school support changes may be made online. The presentation concluded with the Assessment Change Summary based on 2016 current value assessment. In response to questions, Ms. Groves advised that as of right now there is not another valuation or assessment date set.

Presentation from Molly Modovan

24 - 273

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receive the presentation from Molly Modovan with thanks. Carried.

County Road Rationalization Policy

24 - 274

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council receives the County Road Rationalization Policy presentation and further;

That Township Council endorses in principle the County Road Transfer Rationalization Policy. Carried.

Recess

Mayor Amyotte called for recess at 10:55 a.m. to address issues creating interference with the meeting. Council reconvened at 11:03 a.m.

Presentation from Ambrose Moran

24 - 275

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receive the presentation from Ambrose Moran. Carried.

Municipal Property Assessment Corporation

24 - 276

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council receive the presentation from Sarah Groves, Municipal Property Assessment Corporation. Carried.

County of Peterborough Report

24 - 277

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the verbal County Report from Mayor Amyotte be received. Carried.

Crowe Valley Conservation Authority Report

24 - 278

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

24 - 279

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on September 3, 2024, be adopted, as presented. Carried.

AORS Provincial Truck “Rodeo”

24 - 280

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council approves North Kawartha Roads Department staff attendance at the AORS (Association of Ontario Road Supervisors) Local Association “Rodeo” and the AORS Provincial “Rodeo”. Carried.

Lunch Recess

Mayor Amyotte declared a lunch break at 12:02 p.m. Council reconvened at 1:03 p.m.

Business Arising from Previous Minutes

None

Consent Agenda

24 - 281

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council receives the following consent agenda items.

1. Monthly Activity Reports
 - a) Building Department
 - b) Emergency Services Department
 - c) Parks and Recreation / Waste Department
 - d) Planning Department
 - e) Public Works Department
 2. City of Orillia, August 30, 2024, resolution regarding a request for the Province to support family physicians
 3. Township of Russell, August 26, 2024, Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act.
- Carried.

Staff Reports

Consent Application B-73-24 (McKellar)

24 - 282

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council recommend approval to Peterborough County Land Division Committee for consent applications #B-73-24 through #B-77-24, subject to the following conditions:

1. That a merger agreement be entered into for each of the severed and benefiting parcels to the satisfaction of the Township.
2. That the severed and benefiting parcels be rezoned to the satisfaction of the Township.
3. That rights-of-ways are established over the benefiting properties to the satisfaction of the Township to facilitate ongoing unencumbered access to all properties accessed via Spence Road. Carried.

Consent Application B-80-24 (10004722922 Ontario Inc.)

24 - 283

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council recommend approval to Peterborough County Land Division Committee for consent application #B-80-24, subject to the following conditions:

1. That a merger agreement be entered into for the severed and benefiting lands to the satisfaction of the Township of North Kawartha.
2. That the each of the benefiting and retained parcels be rezoned to the satisfaction of the Township of North Kawartha. Carried.

Report on Comprehensive Zoning By-Law Advisory Committee

24 - 284

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council receive the report as prepared by the Manager of Planning;

And that Council approve amendments to the Terms of Reference originally adopted by Council on March 5, 2024; as illustrated in the attachment to the report. Carried.

Christmas Office / Facility Closure for the 2024 Holiday

24 - 285

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council authorizes the closure of the Township Office (and facility offices) from and

including, 12:00 Noon on Tuesday, December 24th, 2024 up to and including Wednesday, January 1st, 2025, with any time off other than statutory holidays to be taken through use of banked time, personal time, vacation entitlement or time off without pay. Carried.

Township Branding Project – Signs and Wayfinding

24 - 286

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council approve the Habit HQ V. 10 branding slide deck as presented which concludes the services provided by HabitHQ;

And Further direct staff to request quotations for the purchase of branded municipal and wayfinding signs, with the immediate procurement of the proposed first phase of signs;

And Further direct staff to start the process with the MTO for the Highway 28 signs. Carried.

Reports from Boards and Committees

No reports.

Correspondence

Richard Wannop, Request for a Refund of Planning Application Fees

24 - 287

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council authorizes a refund of 50% of the Zone Amendment fee for Applications ZA-05-24 and ZA-06-24. Carried.

Closed Session

No closed session.

By-Laws

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That By-law 2024-0043 being a by-law to amend Zoning By-Law #26-2013, of the Corporation of the Township of North Kawartha, with respect to certain lands described as Part of Lot 19, Concession 7 in the geographic area of Chandos, in the County of Peterborough, Roll #1536-010-202-05900, and that

By-Law 2024-0044 being a by-law of the Corporation of the Township of North Kawartha to repeal By-Law 2017-0049 being a By-Law to impose mandatory consultation with the Township's Planning Department prior to formal submission of any planning application for which the Corporation of the Township of North Kawartha is the Approval Authority; and that

By-Laws 2024-0043 and 2024-0044 be read and adopted in open Council on the 17th day of September, 2024. Carried.

Confirmatory By-Law 2024-0045

Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That By-Law 2024-0045 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 17th day of September, 2024 be read and adopted in open Council on the 17th day of September, 2024. Carried.

Adjournment

24 - 288
Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That Council adjourn proceedings. Carried.

Council adjourned at 1:47 p.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk