

The Corporation of the Township of North Kawartha

Comprehensive Zoning By-Law Advisory Committee

Minutes of the Regular Meeting held on August 27, 2024

Hybrid Meeting held electronically and in-person in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2024 – 08 – 27

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan, Amanda Gray, Michael Bulatovich (electronic)

Members Absent: Andrew Waddell

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Darryl Tighe, Planner
Emily Fitzgerald, Junior Planner

(all attendees participated in-person unless noted electronic)

Call to Order and Welcome

Deputy Mayor Whelan called the meeting to order at 9:00 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Deputy Mayor Whelan recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

24 – CZBL - 1

Moved by – Mayor Amyotte

Seconded by – Amanda Gray

That the agenda be amended to include the election of the Vice-Chair position.
Carried.

Presentations / Deputations / Petitions

None

Business

Election of Vice-Chair

24 – CZBL - 2

Moved by – Amanda Gray

Seconded by – Michael Bulatovich

Carolyn Amyotte was nominated as Vice-Chair and accepted the nomination. Carried.

Review of the North Kawartha Township Terms of Reference for the Comprehensive Zoning By-Law Advisory Committee

Darryl Tighe presented a New Zoning By-Law Program Overview intended to replace Section 5 of the existing Comprehensive Zoning By-Law Advisory Committee Terms of Reference.

24 – CZBL - 3

Moved by – Mayor Amyotte

Seconded by – Amanda Gray

That the Committee receive the New Zoning By-law Program Overview provided by Darryl Tighe and further that staff be directed to provide a revised Terms of Reference to Council at the September 17, 2024, meeting. Carried.

Identification of Issues with the Current Zoning By-law Survey

As referenced in the New Zoning By-Law Program Overview provided by Darryl Tighe a survey is indicated to provide direction to the committee.

24 – CZBL - 4

Moved by – Amanda Gray

Seconded by – Mayor Amyotte

That the Committee direct staff to release a survey to the public regarding the identification of issues with the current Zoning By-Law to the public. Carried.

Orientation

Darryl Tighe provided an overview of the Land Use Planning process in Ontario and provided a summary of the definition of a Zoning By-Law. The Zoning By-Laws requirements regarding conforming with Peterborough County Official Plan and other legislation were provided. The New Zoning By-Law Program Overview was provided to committee members. Staff and the committee expressed the need to ensure the new document is concise and easier to read.

Future meeting dates, type of meetings (virtual, hybrid, in-person) and recorded meetings on YouTube

Committee meetings will be held in a hybrid format and called at the request of the chair.

New Business and Unfinished Business (includes Notice of Motion and Announcements)

Adjournment

24 – CZBL - 4

Moved by – Mayor Amyotte

Seconded by – Michael Bulatovich

That Committee adjourn proceedings. Carried.

Committee adjourned at 10:43 a.m.

Jim Whelan, Deputy Mayor and Chair

Kelly Picken, Deputy Clerk