

## **5he Corporation of the Township of North Kawartha**

### **By-law 2024-000**

#### **Being a by-law of the Corporation of the Township of North Kawartha to amend Records Retention By-Law 2010-0062 to include the Electronic Messaging Records Management Policy**

Whereas it is legislated that the Corporation of the Township of North Kawartha adhere to the requirements of the Municipal Act, 2001 and the Municipal Freedom of Information and Privacy Act regarding record maintenance, accessibility, and retention;

And Whereas Records Retention By-Law 2010-0062 established retention periods for official records of the municipality;

And Whereas it is now appropriate to adopt an Electronic Messaging Records Management Policy;

Now Therefore the Council of the Corporation of the Township of North Kawartha enacts as follows:

1. That By-Law 2010-0062 be amended to include the Electronic Messaging Records Management Policy as Schedule "C".

This by-law shall come into effect on the 15<sup>th</sup> day of October, 2024.

Read and Adopted in open Council on the 15<sup>th</sup> day of October, 2024.

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Carolyn Amyotte, Mayor

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Connie Parent, Clerk