

North Kawartha Public Library Board Minutes
Tuesday August 27, 2024 9:30AM
Business Hub

I Roll Call and Land Acknowledgement

Present: Cathie Leard, Sue Leeson, Sharon Sidasos, RuthAnne McIlmoyl, Jim O'Shea
Staff: Debbie Hall

Call to order 9:32 am

II Declarations of Conflict of Interest

Chair reminded members of their obligation to declare a conflict if necessary.

III Approval of the Agenda

24.073 **Moved RuthAnne McIlmoyl**
 Seconded Sharon Sidasos
 The agenda is approved as presented.
 Motion carried.

IV Adoption of Minutes

M1. Minutes

a) Minutes of the regular meeting of the Library Board June 25, 2024

24.074 **Moved Sharon Sidasos**
 Seconded RuthAnne McIlmoyl
 The minutes of the regular meeting of the Library Board on June 25, 2024
 are approved as presented.
 Motion carried.

V Deputations/Presentations

N/A

VI Business

B1. Children's Aid Society Presentation

a) CEO/Librarian Report

24.075 **Moved Sue Leeson**
 Seconded Sharon Sidasos
 The CEO/Librarian Report is received.
 Motion carried.

B2. Ontario Trillium Grant

- a) CEO/Librarian Report

24.076 **Moved Sharon Sidasos**
Seconded RuthAnne McIlmoyl
The CEO/Librarian Report is received.
Motion carried.

B3. Library Grants

- a) Library Grant listing current

24.077 **Moved Jim O'Shea**
Seconded Sharon Sidasos
The Library Grants listing is received.
Motion carried.

B4. Section I – Library Board By-laws

- a) 1.19 Regular Board Meetings

Remove the words “at least” from the first sentence.

24.078 **Moved RuthAnne McIlmoyl**
Seconded Sharon Sidasos
Policy 1.19 Regular Board Meetings is approved with changes as noted.
Motion carried.

VII New Business

NB1. Section IV – Technology

- a) 4.6 Technology Planning Policy

Board members would like to have a laptop available to them if required. Staff will take this into consideration when purchasing this year.

24.079 **Moved Jim O'Shea**
Seconded RuthAnne McIlmoyl
Policy 4.6 Technology Planning Policy will be brought back to the
September Board Meeting with additional updates.
Motion carried.

24.080 **Moved Cathie Leard**
Recess for 5 minutes at 10:31 am
Motion carried.

**24.081 Moved Cathie Leard
Resume open session at 10:42 am
Motion carried.**

NB2. Section VI – Accessibility in the Library

- a) 6.2 Appendix D – Service Animals for People with Disabilities
- b) Sample Policy Support Animals & Comments

Board members queried whether staff could ask the public for proof that their animal is a service animal. CEO/Librarian will investigate.

**24.082 Moved Cathie Leard
Seconded RuthAnne McIlmoyl
Discussion is deferred until the September Board meeting.
Motion carried.**

VIII Financial

F1. Statement

- a) Financial Statement to August 20, 2024

**24.083 Moved RuthAnne McIlmoyl
Seconded Sharon Sidaros
The Financial Statement is received.
Motion carried.**

- b) Library Reserves

**24.084 Moved Jim O’Shea
Seconded Sharon Sidaros
The Library Reserves Statement is received.
Motion carried.**

- c) GIC Maturity Notice
- d) GICs – CEO/Librarian Report

Board members would like the Treasurer and CEO/Librarian to make sure they are continuing to receive the maximum interest possible either from the regular bank account or GICs.

**24.085 Moved Sue Leeson
Seconded RuthAnne McIlmoyl
The GIC Maturity Notice and CEO/Librarian Report are received.
Motion carried.**

IX Stats

S1. Library Stats Jun/July 2024

a) Circulation, Tech & Programming Stats

**24.086 Moved RuthAnne McIlmoyl
Seconded Sharon Sidasos
The Jun/July 2024 Library Stats are received.
Motion carried.**

X Board Orientation

N/A

XI Correspondence

N/A

XII Adjournment

Next meeting September 24, 2024 at the **Apsley Branch** at 9:30am.

**24.087 Moved Sharon Sidasos
The meeting was adjourned at 11:30 am
Motion carried.**

The North Kawartha Public Library Promotes Scent-Free Meetings and Events