

Schedule “A” to By-Law # 2014-54

Donation/Grant Policy

Policy: Donation/Grant Policy	Effective Date: 2014/06/17
Subject: Provision for Donation/Grant Requests	Revision Date:
Legislation: Section 9, 106 and 107 of the Municipal Act	Coverage: Public

Policy Statement:

The Council of the Township of North Kawartha shall consider public requests for monetary donations. The total funds available for donations shall be determined annually as part of the budget process. No requests will be considered once the budgeted amount has been depleted.

Purpose:

- To provide a policy, procedure and application process for Council to consider public requests for monetary donations/grants in a transparent and equitable manner
- To establish criteria to be considered when approving or denying a request for a donation/grant
- To allocate a set amount of available funds within the annual budget

Definition(s) for the Purpose of this Policy:

Public: residents, ratepayers, service clubs, agencies, organizations, schools, sports organizations, groups sharing a common interest

Donation: A monetary amount authorized by resolution of Council to be funded from the Donation Account as budgeted annually.

Application Requirements:

A written request must be submitted to Council through the Clerk and be accompanied by a presentation made by the applicant(s) at a regular meeting of Council. Delegations are scheduled in accordance with the Township’s Procedural By-Law.

Municipal Staff or Members of Council may bring forward situations of exceptional circumstances or emergencies for consideration by Council.

Procedure:

Council shall review the request utilizing the criteria set out in the policy and approve or deny the request by resolution of Council. The resolution shall stipulate the amount of the donation/grant which may be less than the requested amount. Requests are considered on a first come, first serve basis. Council reserves the right to request additional information prior to making a decision.

Criteria for Consideration:

- Consistency with the Township’s in-effect Strategic Plan (ie. environment, economic development etc...)

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- To recognize or contribute to the achievements or accomplishments of children, youth and seniors
- To support the education, health and well being of the Community and its Citizens
- To promote pride of place
- To preserve the history and heritage of the Township
- Emergency circumstances of overwhelming magnitude

Regular or Annual Donations/Grants:

Donations/grants provided by the Township are not to be regarded as a commitment by the Township or Council to continue such donations in future