

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting of Council held on November 5, 2024

Hybrid Meeting held electronically and in-person in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2024 – 11 – 05

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: Colin McLellan, Roman Miszuk, Jim O’Shea

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Edward Hilton, Rural Economic Development Officer
Keely-Anne Johnson, Secretary / Receptionist
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Janet Woodbeck, Building and Planning Assistant
Judy Everett, Treasurer
Mackenzie Sykes, Finance Assistant / IT Coordinator
Bree Martin, Accounting Assistant
Darryl Tighe, Manager of Planning
Emily Fitzgerald, Junior Planner
Gary Geraldi, Director of Parks & Recreation /
Waste Management, (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:32 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Moment of Silence

A moment of silence was held in remembrance of Justice Murray Sinclair, Canadian Politician, who led the Truth and Reconciliation Commission.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

24 - 317

Moved by - Councillor McIlmoyl

Seconded by – Councillor McLellan

That the agenda be adopted, as presented. Carried.

Staff Presentations

Keely-Anne Johnson was presented with Certificates in Ergonomics and Parliamentary Procedures. She was also recognized for completion of AMCTO's Municipal Administrative Program (MAP) Unit 1.

Judy Everett was presented with the Long Standing Service Award for her 25 years of service to the Township. Mayor Amyotte acknowledged her accomplishments and offered congratulations.

Statutory Public Meetings and Adoption of Planning By-Laws

The Statutory Public meeting was declared open to hear a zone amendment application.

The public was informed that this was their opportunity to provide comments. There is a 20-day appeal period from the date of notice of decision that applies to specified persons under the Planning Act.

Zone Amendment Application #ZA-07-24 (Mackie)

Emily Fitzgerald, Jr. Planner identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff without conditions.

Submissions

Steven Mackie along with his wife were present to speak in support of the application. Mr. Mackie provided an explanation for the amendment.

One written submission was provided in support.

24 - 318

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council approves Zone Amendment Application #ZA-07-24 (Mackie), Part of Lot 15,

Concession 9, Burleigh Ward, 78 Long Lake (WAO), Roll # 1536-020-002-12300. Carried.

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That By-Law 2024-0051 being a by-law to under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013 and By-law #2021-0095, with respect to certain lands described as Part of Lot 15, Concession 9 in the geographic area of Burleigh, in the County of Peterborough, Roll No. 1536-020-002-12300 be read and adopted in open Council on the 5th day of November 2024. Carried.

Presentations / Deputations / Petitions

Debra Haigh, Animal Control Officer

Debra Haigh provided an overview of animal control processes. Ms. Haigh works with the public to inform them of the rules. When a complaint is received the owner of the dog is sent a letter and typically no further complaint is received. If needed a second more forceful letter is sent and for more serious situations there may be involvement of the Ontario Provincial Police and the Courts. Confidential information cannot be disclosed to the complainant but if the court system is involved the information becomes public. She does not receive many complaints in North Kawartha as compared to the other municipalities where she operates. In response to questions from Council and staff, she further clarified the processes and suggested that the Township's animal control by-law be reviewed for any updates. She indicated a preference for lifetime dog tags.

Animal Control By-law Update

24 - 319

Moved by – Deputy Mayor Whelan
Seconded – Councillor O'Shea

That Debra Haigh's presentation be received and further that staff be directed to bring forward the animal control by-law for updates. Carried.

Exotic Pets By-Law

24 – 320

Moved by – Councillor O'Shea
Seconded by – Councillor McLellan

That staff bring back any existing by-laws related to exotic pets and menageries for review. Carried.

County of Peterborough Report

24 - 321

Moved by - Councillor McLellan

Seconded by – Councillor O’Shea

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

Closed Session

24 - 322

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That the next portion of the meeting be closed to the public at 10:29 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees (**Personnel**); (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (**Court Proceedings and Jack Lake Launch**). Carried.

24 - 323

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That Council arise and come out of closed session at 12:56 p.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that the items listed on the closed session agenda were discussed and direction was provided; and further Council regrettably accepts the retirement of Janet Woodbeck effective December 31st, 2024.

Lunch Recess

Mayor Amyotte declared a lunch recess at 12:57 pm. Council reconvened at 1:50 p.m.

Crowe Valley Conservation Authority Report

24 - 324

Moved by – Councillor McIlmoyl

Seconded by – Councillor O’Shea

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

24 - 325

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That the following minutes of Council be adopted, as presented:
Special Strategic Planning meeting held on September 25, 2024,
Regular meeting held on October 15, 2024,
Special Capital Forecast meeting held on October 30, 2024.
Carried.

Business Arising from Previous Minutes

None

Consent Agenda

Ontario Good Roads Association – Ontario Rural Safety Program

24 - 326

Moved – Deputy Mayor Whelan

Seconded – Councillor McIlmoyl

That the Council of the Township of North Kawartha supports the position of the Ontario Good Roads Association in the correspondence dated October 29, 2024, to establish an Ontario Rural Road Safety Program. Carried.

Township of Cobalt – Accounting Standards

24 - 327

Moved – Councillor McIlmoyl

Seconded - Councillor McLellan

That the Council of the Township of North Kawartha supports Resolution No. 2024-125 adopted by the Corporation of the Township of Harley on June 25, 2024. Carried.

Resolutions Regarding Sustainable Funding for OPP small rural municipalities

24 - 328

Moved – Deputy Mayor Whelan

Seconded – Councillor O’Shea

That the Council of the Township of North Kawartha supports the resolutions adopted by the Township of Terrace Bay, Township of Whitewater Region and the Town of Petawawa regarding the implementation of sustainable funding for small rural municipalities. Carried.

Town of Bradford West Gwillimbury – Deposit Return Program

24 - 329

Moved - Councillor McLellan
Seconded – Councillor McIlmoyl

That the Council of the Township of North Kawartha supports the letter from the Town of Bradford West Gwillimbury endorsing the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. Carried.

Consent Agenda Items

24 - 330
Moved – Councillor McIlmoyl
Seconded – Deputy Mayor Whelan

That Council receives the balance of the consent agenda items. Carried.

Staff Reports

Planning Orientation Meeting

24 - 331
Moved – Deputy Mayor Whelan
Seconded – Councillor McIlmoyl

That Council schedule a Special Closed Session meeting to facilitate a Planning Process Orientation on Tuesday, December 10th, 2024, in the North Kawartha Council Chambers at 9:30 a.m. Carried.

Consent Application B-85-24 (Young)

24 - 332
Moved by – Deputy Mayor Whelan
Seconded by - Councillor McLellan

That Council recommend approval to Peterborough County Land Division for consent application B-85-24, subject to the following conditions:

1. That a merger agreement be entered into for the severed and benefitting lands (382 Couch's Road), to the satisfaction of the Township of North Kawartha;
2. That each of the severed and retained parcels be rezoned to the satisfaction of the Township of North Kawartha;
3. That with respect to the segment of Couch's Road that converses the subject property that the rights-of-way be preserved. Carried.

Amendment to Community Improvement Plan Boundary

24 - 333
Moved by – Deputy Mayor Whelan
Seconded by - Councillor McLellan

That Council authorizes Staff to prepare a by-law to amend the Community Improvement Plan (CIP) boundaries to include all lands within the Township of North Kawartha municipal boundary New Schedule “A”. with priority areas encompassing New Schedule “B” Current Apsley CIPA, New Schedule “C” Current Burleigh Falls CIPA, New Schedule “D” Current Woodview CIPA, and New Schedule “E” Current Big Cedar CIPA. Carried.

By-Law to Amend Terms of Reference for the Comprehensive Zoning By-Law Advisory Committee

24 - 334

Moved by – Councillor McIlmoyl

Seconded by – Councillor O’Shea

That a by-law be passed at the end of the meeting to amend By-Law 2024-0014 to amend the Terms of Reference for the Comprehensive Zoning By-Law Advisory Committee. Carried.

Reports from Boards and Committees

Peterborough County OPP Detachment Board

24 - 335

Moved by – Councillor O’Shea

Seconded by - Councillor McLellan

That Council receives the Peterborough County OPP Detachment Board minutes for the meeting held on September 30, 2024. Carried.

New Business and Unfinished Business

Review of Crowe Valley Conservation Authority Floodplain Mapping of Chandos Lake

24 – 336

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

Whereas: The CVCA has undertaken a study for the Floodplain mapping of Chandos Lake and have shared the study with the Township of North Kawartha at a meeting on Oct. 22, 2024

Whereas: at the meeting North Kawartha identified areas of concern with the measurements taken and being used to set the Floodplain limits on Chandos Lake

Whereas: CVCA advised that North Kawartha concerns would not be addressed, and the plan as presented would go forward for approval at the CVCA meeting in November

Therefore: In order to have our concerns addressed our only option is to have a Peer Review completed to verify if the numbers, modeling and base data presented by CVCA are accurate

Therefore: I move that North Kawartha Council approve a peer review be undertaken immediately and be funded from General Reserves up to an amount of \$25,000. Carried

Correspondence

Ontario Big City Mayors – SolveTheCrisis campaign

24 - 337

Moved – Deputy Mayor Whelan

Seconded - Councillor McLellan

That Council receives the correspondence dated October 10, 2024, from the Ontario's Big City Mayors regarding Solve The Crisis campaign. Carried.

Town of Cobourg

24 – 338

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council receives the correspondence dated October 4, 2024, from the Town of Cobourg regarding involuntary care for individuals with severe mental health and addictions issues. Carried.

Highway 28 Mayors Coalition Draft Letter

24 – 339

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council approves the circulation of the Highway 28 Mayors Coalition Draft Letter to the other Mayors of Highway 28. Carried.

By-Laws

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That By-Law 2024-0052 being a by-law to amend By-Law 2024-0014 being a by-law of the Corporation of the Township of North Kawartha to set the Terms of Reference for a Comprehensive Zoning By-Law Advisory Committee be read and adopted in open Council on the 5th day of November 2024. Carried.

Confirmatory By-Law 2024-0053

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-Law 2024-0053 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 5th day of November, 2024 be read and adopted in open Council on the 5th day of November, 2024. Carried.

Adjournment

24 - 340

Moved by - Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council adjourn proceedings. Carried.

Council adjourned at 2:33 p.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk