



Report to Council

To: Mayor and Council Members
From: Jason Post, Public Works Manager
Date: December 6, 2024
Subject: Public Works Monthly Activity Report November 2024

Recommendation:

That Council receives the activity report for the month of November 2024 for information purposes.

Background:

The monthly activity report is a brief overview of Public Works and Road operations and significant activities completed.

Analysis:

Public Works Manager Monthly Activities:

- Regular road patrols as required
- Complete Council reports as required
- Monitoring roads after wind events
- Responded to residents service requests
- Issued work orders based on route patrols or service requests
- Review entrance permit applications and site inspections
- Worked on Budget

After Hours Call Outs:

None

Department Staff Monthly Activities:

- Monitoring roads after wind events
- Tree and debris removal from roads
- Grading whenever possible



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- Equipment preparation for Winter Maintenance
- Winter maintenance (Sanding)
- Brushing on Big Cedar Lake road
- Culvert Inventory for 2025 Capital Projects
- Hard top patching
- Culvert install on McCauley's Roads
- Work on Limited Maintenance roads
- Entrance adjustments Dunford road
- Monitoring culverts and beaver activity
- Brushing on Rose Island road
- Equipment Maintenance
- Street sign installs
- 911 Installs as required
- Drainage improvement on Renwick road

Future Main Objectives November, 2024:

- Winter Maintenance
- Brushing on Rose Island and Big Cedar Lake road
- Clear debris from culvert intakes
- Road patrols as required
- Plow turnaround change on Big Cedar Lake road

Financial Implications:

Activities are included within the 2024 budget

Strategic and/or Other Plans:

3. Provide effective, clear and transparent Township communication

In Consultation With:

Alana Solman, Chief Administrative Officer

Attachment:

None