



## Report to Council

To: Mayor and Members of Council  
From: Emily Fitzgerald, BES (Hons.)  
Junior Planner, Township of North Kawartha  
Date: February 18, 2025  
Subject: Planning Department Monthly Activity Report – December 2024

---

### Recommendation

That Council receive the Planning Department Monthly Activity Report for information.

### Background

Council has requested monthly updates on items of interest to the public, in a summarized format.

### Analysis

#### 1.0 Current Pre-Consultation Applications

The following provides a breakdown of current pre-consultation applications and stage of review.

Date Received (MM/DD/YYYY)	Type	Description	Status
05/23/2024	Zoning By-law Amendment	Demolition/reconstruction of dwelling	Comments issued
07/16/2024	TBD	Construct new detached garage	Review postponed at request of applicant
09/28/2024	Minor Variance	Water yard deficiency for new septic system	Review postponed at request of applicant
10/07/2024	Building Permit	Addition to existing dwelling	Comments issued
10/18/2024	Zoning By-law Amendment	Construct a new recreation camp	Comments issued



**Township of North Kawartha**

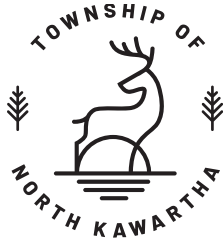
280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0  
 Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446  
[www.northkawartha.ca](http://www.northkawartha.ca)

10/24/2024	Zoning By-law Amendment	Demolition/reconstruction of dwelling and boathouse	Comments issued
11/12/2024	Minor Variance	Construct new detached garage with bunkhouse above	Comments issued
12/04/2024	Official Plan Amendment, Zoning By-law Amendment, Site Plan Approval	Establish new glamping business	Under Review
12/05/2024	Zoning By-law Amendment	Construct new bunkhouse	Comments issued; formal application received

**2.0 Current Applications**

The following provides a breakdown of current applications and stage of review.

Type/File #	Description	Status
A-24-23	Deferred	Pending OLS confirmation re: floodplain
A-18-24	Installation of new septic system	Review completed; pending circulation of notice of public meeting
A-20-24	Construction of new detached garage with bunkhouse above	Review completed; pending circulation of notice of public meeting
A-21-24	Construction of new detached garage	Review completed; pending circulation of notice of public meeting
A-22-24	Construction of new detached garage	Under review
ZA-08-24	Demolition/reconstruction of dwelling	Approved, appeal period December 16, 2024, no appeals filed



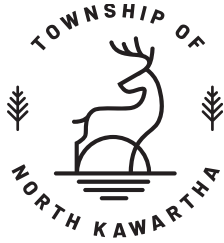
ZA-09-24	Removal of Holding Provision	Review completed; pending circulation of notice of public meeting
ZA-10-24	Demolition/reconstruction of dwelling and construction of new detached garage	Under review
ZA-11-24	Rezoning to fulfill conditions of consent application B-80-24	Under review
ZA-12-24	Expand permitted accessory uses	Under review
B-78-24	Creation of New Lot	Endorsed at December 17, 2024 Council Meeting
B-101-24 and B-102-24	Creation of New Lot	Endorsed at December 17, 2024 Council Meeting
B-45-23	Creation of New Lot	Under Review
B-109-24	Easement	Under Review

### 3.0 2023-2024 Monthly Comparison

Date	Zoning By-law Amendments	Minor Variances
December 2023 (new applications)	3	1
January 1 to December 31, 2023	15	27
December 2024 (new applications)	2	1
January 1 to December 31, 2024	12	22

### 4.0 Site Plan Agreements

The following provides a breakdown of current site plan agreements and stage of review.



Type	Description	Status
Recreational	Kawartha Nordic Ski Club	Agreement released for applicant's review

**5.0 Miscellaneous Actions**

- Respond to ongoing inquiries (emails, phone calls and counter)
- Regular in-person and/or virtual meetings with applicants and ratepayers
- Attendance and participation in Technical Advisory Committee regarding County Official Plan modifications
- Appointment to Peterborough County Watershed Plan Technical Advisory Committee

**7.0 January Priorities**

- Consult with the Township's CAO and the Chair of the Comprehensive Zoning By-law Advisory Committee to determine next steps in the update to the Township's Zoning By-law.
- Proceed with CIP initiatives in conjunction with Economic Development Officer

**8.0 Provincial Planning Statement Update**

Planning Staff attended an orientation/presentation regarding the new Provincial Planning Statement hosted by the Ministry of Municipal Affairs and Housing (Eastern Region) on November 7, 2024. Staff will bring a report for Council's information forward to a future Council meeting following the release of the interpretation guidelines by the Ministry.

**Financial Implications**

None

**Strategic and/or Other Plans**

3. Governance – Maintain a Strong, Accountable Municipal Government

**Attachments**

None