



The Corporation of the Township of
NORTH KAWARTHA

P.O. Box 550, 280 Burleigh Street
Apsley, Ontario K0L 1A0
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Temporary Closure/ Road Occupancy for Special Events on Township Roads

Permit Application

Name of Organization: _____

Address: _____

Postal Code: _____ Phone: _____ Fax: _____

Email Address: _____

Contact Person: _____

Municipal Road(s) to be used: _____

Date: _____ Time: _____

Purpose of Event: _____

Application will not be considered if following requirements are not provided:

1. Include sketch or diagram indicating location of Road Occupancy
(ex. identify 911 #/Civic Address of the start and stop locations of occupancy)
2. Notify all of the following organizations and provide name of person contacted from each organization.

** Police Department:
Phone # _____ Name: _____

** Ambulance Service:
Phone # _____ Name: _____

* Local Hydro Authority:
Phone # _____ Name: _____

1. Attach a copy of Certificate of General Liability Insurance (\$5 million), covering the event, and naming the Township of North Kawartha as additional insured. (Contact an insurance agent for this information.)
2. Complete *Release Form below*, date, sign and have signature witnessed.
3. Documentation must be received at least 30 days prior to the scheduled event.

Whereas the Corporation of the Township of North Kawartha has granted permission to:

(Name of Organization)

(This does not include any policing cost in respect to the said event.)

Witnesseth that in consideration thereof, the:

(Name of Organization)

hereby covenants and agrees to indemnify and save harmless the Township of North Kawartha from any and all claims and demands which may be made or brought against the said Township by any person or persons by reason of the use made of the aforesaid lands by:

(Name of Organization)

for the purpose aforesaid.

Signed, Sealed and Delivered in the Presence of:

Witness

Signature(s) of two Authorized Officers of Organization

Dated this _____ day of _____, 201__.

This application will be provided to the North Kawartha Fire Department & Roads Department for comment/recommendations prior to approval by the Clerk. Arrangements for appropriate traffic control and signage must be approved.

Signature of Fire Chief

Signature of Road Supervisor

Township of North Kawartha

Approved By: _____ Date: _____

Clerk

Forms/Forms 2012/roadoccupancy2012.doc (created: Feb/2008, revised: Oct/2012)