



## **Report to Council**

To: Mayor and Council Members  
From: Gary Geraldi, Director of Parks and Recreation / Waste Management  
Date: February 7, 2025  
Subject: January 2025 Activity Report

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### **Recommendation:**

Monthly Activity Reports are intended for information purposes.

### **Background:**

Departmental Activity Reports were created to keep the Mayor and Council Members informed of recent general activity in the preceding month. These reports are not meant to be comprehensive or include day to day operational duties, they are a high-level overview of items separate from regular duties.

### **Analysis:**

The following is an activity report from the Parks and Recreation, Waste Management and Facility Maintenance Departments for the month of January 2025.

This is a General Activity Report and as mentioned, it does not include day-to-day activities, customer service responsibilities or regular operational duties.

### **Parks and Recreation**

1. January 4<sup>th</sup> - A private family Christmas party was held in the NKCC banquet hall.
2. January 4<sup>th</sup> – A private family Birthday party was held with an ice rental and multipurpose room use.
3. January 6<sup>th</sup> – The first fitness core class sessions of 2025 started. This session ends January 24<sup>th</sup> and a new session will start.
4. January 7<sup>th</sup> – Session 2 of the NK hockey skills session started. This program is facilitated by Shawn Tucker, is held before school on Tuesday mornings and is very well received. To date, all available spots have been filled.
5. January 8<sup>th</sup> – A family rented the banquet hall for a family party get together, that included family Pickleball tournament.



**Township of North Kawartha**

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6. January 8<sup>th</sup> – The Glen Alda Seniors had their first meeting and lunch in 2025 at the GACC.
7. January 10<sup>th</sup> – Pete Wadsworth held another Hunting Course at the WPCC from Jan. 10<sup>th</sup> to 12<sup>th</sup>.
8. January 12<sup>th</sup> – we experienced a refrigeration plant general alarm that was more involved than usual. Usually we have the ability to diagnose and repair most alarms through settings, adjustments, etc. However, this alarm was a failure of glycol pump 1, and it required off-site diagnostics and troubleshooting by Cimco, and they had pump 2 take over while pump 1 is repaired. There was no down-time.
9. January 18<sup>th</sup> – The North Kawartha Knights held their inaugural Stick and Puck Fundraiser at the NKCC banquet hall. As game attendance is down this year, the success of these fundraisers is an integral part of the Knights annual operation.
10. January 19<sup>th</sup> – A family birthday party was held at the NKCC banquet hall. As a note, family birthday parties and children's birthday parties, continue to be very popular at the NKCC. As an example, an hour ice rental, followed by lunch and cake in the multipurpose room, is a popular children's birthday party activity.
11. January 22<sup>nd</sup> – Our Cimco Refrigeration Technician completed the repair on pump number 1 from the Jan 12<sup>th</sup> failure and also replaced a fuse in the 600 volt control panel.
  - As I did not want to drill holes in our new Health Centre floor and re-install the floor mounted doorstoppers at the Health Centre, I was able to source a hinge mounted doorstop. These doorstops are mounted on the hinge pin, therefore, no screws or mechanical fastening is necessary. They are hidden and do not damage the floors or the walls with traditional fastener mounted door stops.
12. I scheduled GECO to complete the annual inspection and maintenance of the facility generators located at the North Kawartha Health Centre, NK Library and NK Roads Department Garage. A transfer of power, simulating a hydro outage, was performed. Although some minor maintenance was required, all generators passed their annual test.
13. As we have experienced periodically for various reasons over the past few months, we once again ran into a water recovery issue with low water margins and alarms at the NKCC on January 24<sup>th</sup>, the night before our Annual Winter Carnival and U9 Hockey Tournament. Needless to say, this made for a long Friday night and a stressful weekend.



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Although I was fairly certain that I diagnosed and had the issue corrected Friday evening, we put other plans into action so as to be certain that we did not run out of water during the hockey tournament and winter carnival. Therefore, we had no issues over the weekend, albeit, we did shut-down the water bottle filling station to be on the safe side.

On Monday, we confirmed the cause, which was faulty water softener settings. Although this may seem minor, the commercial water softener will use well over 2,000lt per re-charge. And somehow it had returned to its default settings and was recharging every 800us gallons. This is nothing considering we can reach this target in 3 ice surface floods. So, although we have a generator and back-up battery for the softener, it somehow got switched to its default settings. It has been corrected and will be inspected on a regular basis.

A big thanks to Shawn and Trace in their response, dedication, and commitment.

14. January 25<sup>th</sup> – The annual Lions Winter Carnival along with the AMHA U9 Hockey Tournament was held at the NKCC.
  - A private Birthday Party was held at the GACC.
15. January 27<sup>th</sup> – New front doors keys for the Dental office staff were provided, and existing keypad passwords were changed. We are investigating creating a staff entry at the rear fire exit in the east wing of the NKHC.
16. January 27<sup>th</sup> – Online registration for the NK Skills Clinic and the 2<sup>nd</sup> annual March Break 3 on 3 tournament, went live on the Township website. More social media promotion will follow. Thanks to Kelly for assisting us in making this happen.
17. January 29<sup>th</sup> – Our Cimco Technician was at the NKCC to return the radiant in-floor 'waste' heat system back into service. It has been out of service since the snow-melt pit coil was removed in the summer of 2024. Now that the snow-melt pit coil has been replaced and working fine with no leaks, we were able to get the in-floor radiant system back online. This system uses the waste heat (EcoChill) generated from the refrigeration system to heat a glycol loop. There are 8 different floor sections or loops. Therefore, we turned on the pumps, supply, and the return lines on manifolds 1,2,3,4,7and 8. We then had to order glycol to recharge the system completely and fill the reservoir tank.

### Waste Department

1. Worked with Waste Connections to assist in ensuring a high level of garbage collection service continues through the winter. Many private roads can be challenging.



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2. We continue to contact Emterra on behalf of our resident's, to assist them in rectifying service level issues.
3. Began the process of collecting and calculating all 2024 garbage and recycling diversion data, for annual reporting and information that our WSP consultant requires per the Reg. Mackenzie from our Finance Dept. assists with maintaining an excel spreadsheet that tracks some of the data needed.

**Financial Implications:**

Referred to in separate reports.

**Strategic and/or Other Plans:**

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Provide Quality Community Programs and Services.
2. Provide effective, clear and transparent Township Communication.

Environment

1. Promote Responsible Environmental Stewardship.

**Consultant(s) Sourced:**

Shawn Tucker, Program Coordinator / Administrative Assistant.

**Attachment:**

None.