Email Consent Form

The Municipal Act, 2001, S.O. 2001, c. 343 (6.1), as amended, authorizes the Township to send taxpayers their tax bills via electronic mail.

Specific municipal notices that will be sent via e-mail include but are not limited to interim and final tax bills, supplementary and/or omitted assessment tax bills, preauthorized payment plan amount notices, arrears notices, and sundry AR invoices and statements. Please note that other documents may still be mailed thorough the postal system. Notices that are e-mailed will only be sent via electronic mail and the taxpayer will not receive a printed copy through the postal system.

By authorizing the Township to send specific municipal notices via e-mail, taxpayers understand the following:

1. Failure to receive an e-mailed municipal notice does not release taxpayers from their responsibility to pay any charges specified on the notice, or any penalties which may be incurred by late payment.
2. The Township must be informed of any changes to the taxpayer's e-mail address as soon as possible in order to prevent the misdirection of notices and reduce the risk of not receiving a notice. It is the taxpayer's sole responsibility to keep the municipality updated as to their current e-mailing address. Only property owners or their official agents have the authority to submit a change of e-mailing address. The e-mail address change will take effect after the property tax system is updated until the Township is otherwise notified. A copy will be retained in the property roll file.
3. The taxpayer may withdraw from e-mail delivery at any time. To do so they must inform the Township in writing. The cancellation of e-mail delivery will be based off the effective date indicated and will take effect after the property tax system is updated. Following the system update all notices will be mailed to the current mailing address listed on file unless otherwise notified.

Please be aware there are a number of risks when transmitting information by e-mail that property owners should be aware of, which include but are not limited to the following:

• E-mail can be circulated, forwarded, and stored in numerous paper and electronic files.
• E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients.
• E-mail senders can easily misaddress an email.
• E-mail is easier to falsify than handwritten or signed documents.
• Backup copies of e-mail may exist even after the sender or the recipient has deleted their copy.
• E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
• E-mail can be used to introduce viruses into computer systems.
• E-mail can be used as evidence in court.

Email Consent Form

Property Information:

Roll Numbers(s): _____

Civic Address: _____

Registered Owners: _____

_____

Email: _____

Phone No.: _____

    By authorizing the Township to send tax bills via electronic mail, I (we) understand that although the Township uses reasonable means to protect the security and confidentiality of e-mail information sent and received, the Township cannot and does not guarantee the security and confidentially of e-mail communication and is therefore not liable for any improper disclosure of confidential information.

    I (we) acknowledge I (we) have read and fully understand this document and hereby authorize the Township to send specific municipal notices and/or bills as outlined above via e-mail to the e-mail address provided on this form despite the risks associated with such direction.

    The Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes the collection of personal information. The information collected will be used for electronic notification/billing processes. Questions about the collection of personal information should be addressed to the Clerk at (705) 656-4445 ext 234.

Effective Date: _____

Signature(s): _____
TYPED SIGNATURES NOT VALID

Signature(s): _____
TYPED SIGNATURES NOT VALID

Authorization to receive emailed tax bills must be submitted in writing. Submit this form by:
Email: finance@northkawartha.ca
Mail: PO Box 550, 280 Burleigh St., Apsley, ON K0L 1A0
Drop Off in Person
Or Contact: (705) 656-4445

Office Use Only:
Current Calculated Amount _____ Date Entered: _____ Initial _____