



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: (705) 656-4445 | 1 (800) 755-6931 | Fax: (705) 656-4446
www.northkawartha.ca

The Township of North Kawartha is a four-season destination that is located within the northeastern quadrant of Peterborough County and is easily accessible by Highway 28. North Kawartha is a vibrant and growing community with a variety of recreational, social, educational, and spiritual activities. It is a great place to live, work and play.

To support our community, The Township is currently seeking qualified applicants for the Accounting Assistant position (please clearly identify the position title you are applying for and include your resume information and cover letter).

Accounting Assistant

The annual salary range (as per the 2025 Salary Grid) for this full-time position based on a 35 hour work week is \$50,541 to \$60,333 and includes an excellent benefit package and OMERS (Pension Plan) membership.

Complete job description is available at www.northkawartha.ca/employment

Applications can be submitted by e-mail to employment@northkawartha.ca, in-person, or mailed to:

Alana Solman, CAO

Township of North Kawartha

P.O. Box 550, 280 Burleigh Street

Apsley, ON K0L 1A0

Applicant submission deadline is Friday, January 31, 2025.

The Township of North Kawartha is an equal opportunity employer committed to building an inclusive and barrier-free environment in which all individuals have access to the Township's goods, services, and facilities. If contacted for an employment opportunity, please advise if you require accommodation.